

# RULES and BY-LAWS

General conditions

exhibitors **VODDEMET** | Brussels Flea Market

**Rules & instructions** to ensure the market offers a smooth and pleasant experience;

## REGISTRATION PROCESS

Registration for a market is possible as soon as it is announced on the website [www.voddemet.be](http://www.voddemet.be). Registration exclusively via the Registration Form in the relevant announcement. Registration applications received by email or other channels cannot be processed.

Registration for a market is possible only by completing the registration form and making full payment for the stand fees charged for the reserved stand. A stand area and number will then be linked to your name and that completes your registration. You will receive a registration confirmation by email.

You can get your personal stand number in the morning by reporting to the exhibitors' entrance.

## STAND FEES

Stand fees must be paid electronically via the registration form on the website [www.voddemet.be](http://www.voddemet.be).

## WASTE DEPOSIT

The payment of the stand fees includes a 10 euro waste deposit. This will be refunded in cash at the end of the market during the stand clean-up period, after your area has been cleared. You need to register at the info point of the organization for this purpose. The vacated stand areas will be checked by our staff in the hall.

## BUILDING UP & CLEARING UP

Exhibitors can set up **between 8 and 10 am**. Loading and unloading must take place in the designated loading and unloading area. The build-up period ends at 10 am. This means that at 10 am sharp, loading and unloading will be suspended. After 10 am, cars must be parked legitimately in the event parking spaces, and the market will be open to the public.

For visitors, the event closes at 6pm. Trucks and cars can return to the loading & unloading area between **5.30 and 7.30 pm** so that **stand areas can be cleaned up**. The exhibitors must take away any excess waste.

## EXHIBITORS ENTRANCE

The exhibitors entrance is organized along the entrance at the address: **Picardstraat 3 B-1000 Brussel**.

## UW STAND AREA

Upon arrival, please submit your last name and first name at the exhibitors entrance to be guided to your personal stand area. Stand areas are expressed in running metres. One running meter is 2.5m deep and thus represents 2.5 sqm. Please respect these measurements by displaying your merchandise within these limits in your stand.

## PARKING

Parking for exhibitors is free. Maximum 2 vehicles per registered exhibitor.

## CANCELLATIONS

Cancellations must be made at least 5 days before the start of the event, by email to [info@voddemet.be](mailto:info@voddemet.be). Late cancellations are not refundable.

### **SAFETY & SECURITY**

Do not exceed the dimensions of the stand space to display items in the corridors or in front of emergency exits and gates.

### **RESPONSIBILITIES OF PARTICIPATING EXHIBITORS**

At the request of the organization, the exhibitor must always be able to provide the names and addresses of the people presenting at his stand. The registered person shares responsibility for these persons in the event of problems (theft, disputes and any irregularities in general)

### **WHAT YOU MAY SELL**

All second hand goods, junk, antiques, brocante, curiosities, collections, old stocks etc. No new products may be sold. Only goods worn by use.

The organizers are not liable for the items offered by the exhibitor, nor for damage to or theft of it, before, during or after the event.

### **PROHIBITED**

The sale of new products, food, drink, sweets, animals, weapons, ammunition and anything that is not in accordance with good order and morals is strictly prohibited. The organizer reserves the right to refuse participants who do not fit into the scheme of the flea market, or who explicitly violate the rules and by-laws.

By registering online, you agree to these rules and by-laws.